**Consent to use of photographic images and audiovisual recordings**

*(copy to be retained by signatory)*

The Commonwealth Department of Climate Change, Energy, the Environment and Water (the department) informs its staff and the public about its policies and programs through a range of promotional and informational material.

These materials often use images of people. The purpose of this form is to seek consent to use your, or your child’s, image for this purpose.

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| **My details**Name ………………………………………………………………………………………………………………………………………………….Address ……………………………………………………………………………………………………………………………………………….Email: ……………………………………………………………………………………………… Telephone: ………………………………Child’s name, if applicable: ……………………………………………………………………………......................................Group’s name, if submitting a school group entry: ……………………………………………………………………………… |
| *[Please complete either ‘My Consent’ or ‘Teacher’s consent’, as applicable]***My consent**I, ……………………………………………………………………………………………………………………………………………… [name], being at least 18 years of age, consent to the department using and publishing photographic images and audiovisual recordings (the **Material**) of me or my child for informational and promotional purposes without remuneration and release the department from any infringement of any rights, including personal or property rights arising from use of the Material by the department or third parties. I understand that the department will not have further control of my or my child’s image once it has been published.I agree to my name being published with the photographic image Yes □ No □ Signature: ……………………………………………………………............................ Date: ……/………/20……Or:**Teacher’s consent**I, ………………………………………………………………………………………………………………………………………. [name], being at least 18 years of age, and the teacher of the students depicted in the relevant image, warrant that I have sought consent from each student or student’s guardian and consent to the department using and publishing photographic images and audiovisual recordings (the **Material**) of me and my students for informational and promotional purposes without remuneration and release the department from any infringement of rights, including personal or property rights arising from use of the Material by the department or third parties. I understand that the department will not have further control of my or my students’ images once the Material has been published.I agree to my name and the group’s name being published with the photographic image Yes □ No □Signature: ……………………………………………………………………………………… Date: …../……./20……. |

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| **Aboriginal and Torres Strait Islander peoples** |
| I understand that the department will take reasonable steps to prevent the Material from being published after a death. However, I understand and agree that, despite those efforts, the Material may still be published or remain in circulation. |
| *Please note:* The department includes a warning that First Nations peoples should be aware that documents and publications may contain images, names or quotations of deceased persons. |

**Privacy Notice**

Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether the information or opinion is true or not and whether the information or opinion is recorded in a material form or not. The collection of personal information by the department in this form is for the purposes of recording your consent to the use of your images or audiovisual recordings in departmental promotional and informational publications. The department will use your image, or the image of your child/ward, for promotional and informational media and publications, including (but not limited to) material through such media as:

* external publications, such as newspapers and magazines;
* departmental publications, such as Annual Reports, posters, brochures, booklets and displays;
* television and radio segments or advertisements; and
* intranet and Internet sites, official social media platforms, such as YouTube, Instagram, Twitter and Facebook.

If the relevant personal information requested in this consent form is not provided by you, the department will be unable to use your image or audiovisual recordings under these terms.

By completing and submitting this form you understand that your personal information once published, may be accessed by overseas recipients. The department has not taken steps to ensure that overseas recipients do not breach the Australian Privacy Principles. This means that the overseas recipient may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles and you may not be able to seek redress under the *Privacy Act 1988*.

Personal information may be disclosed to other Australian government agencies, including persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Australian Privacy Principles (Schedule 1 of the Privacy Act).

Information about accessing or correcting personal information and the department’s Privacy Policy is at (www.dcceew.gov.au/about/commitment/privacy). Email privacy@dcceew.gov.au. Telephone 1800 920 528.

**Departmental use only**

Description of images or recording:

Photographer / Videographer:

Date of record:

Location of record:

Photograph identification number/s:

Departmental contact: